

IMPORTANT REMINDERS:

<u>Article 12.10: Staff Meetings</u> In September, the Principal and school staff shall meet to determine the desired timing for staff meetings. This should include frequency <u>and</u> duration.

<u>Article 12.03 Extra-Curricular Activities</u> Coaching, planning concerts, organizing school trips, running various clubs etc are <u>voluntary activities</u>. They are to be mutually agreed upon by the teacher and administrator.

<u>Article 12.04 Instructional Time</u> In September, each teacher will have 1300 minutes of assigned instructional time. With the addition of prep time, this works out to 1500 minutes per week or 300 minutes per day.

<u>Article 12.05: Preparation Time</u> Every full-time teacher will have 200 minutes of preparation time. Prep time <u>shall not</u> be scheduled during recess breaks, nutrition breaks or during a teacher's 40-minute lunch. Prep time shall be during the instructional day and shall not be in less than 20-minute increments.

<u>Article 12.06: Lunch Break</u> Each teacher will have a 40-minute, uninterrupted and continuous lunch. This time shall be without supervision or teaching duties.

PLEASE READ EACH ARTICLE CAREFULLY FOR COMPLETE INFORMATION!

Our Collective Agreement...
It's a Treasure of Information!



PRIMARY CLASS SIZE INITIATIVE: Please let Lorri Spaans or Monica Rusnak know if there are Primary Classes in your school with more than twenty students.