



Local Ontario North East
Professional Learning Policy and Application Form
2018-2019

To best serve our members in Ontario North East, the Executive of Local ONE has allocated a budget line in the amount of \$3600 per budget year to help address the *Professional Development* needs of our members. The PD Budget line will follow these calendar parameters:

PD Segment I	July 1-October 31	\$1200
PD Segment II	November 1-February 28	\$1200
PD Segment III	March 1-June 30	<u>\$1200</u>
Total		\$3600

Funds not accessed during a given calendar time frame will be allocated to the next calendar frame within the current fiscal year of the Local.

Procedures:

- ETFO Conferences, Workshops and PD Activities will receive highest priority. **AQ/ABQ/ university courses do not qualify.**
- A maximum of **\$150** will be the amount any one member may access from the Local ONE PD budget during a given fiscal year.
- The application for Local ONE PD Funding (below) must be accompanied by proof of payment. **Scan/email the application to:**

Kerri MacDonald, Local ONE Treasurer
Email: kerri_lee_macdonald@hotmail.com

Name: _____ Phone: _____

Mailing Address: _____

Email: _____

Title of PD Activity: _____

Hosted/Sponsored by: _____

Date(s) of Activity: _____ Amount Requested: _____

Location of Activity: _____

Date: _____

Cheque# _____